

CITY OF CORNELIA
MINUTES OF MEETING
MAY 4, 2021

The Cornelia City Commission met in a Workshop Session on Tuesday, May 4, 2021 at 5 PM at the Cornelia Municipal Building Conference Room, 181 Larkin Street, Cornelia, GA. Mayor John Borrow called the meeting to order and the following members were present: Commissioners Don Bagwell, Tony Cook, and Janice Griggs. Commissioner Wesley Dodd, Jr. was not present. Also, present: City Attorney Steve Campbell, City Manager Donald Anderson, Community Development Manager Jessie Owensby, Human Resource Manager Diane Feorino, and City Clerk Janie N. Henderson.

Mary Beth Horton, President of the Habersham Chamber of Commerce, was present to give the first Quarter Hotel/Motel Tax Report for 2021. A copy is made an integral part of these minutes. She explained some of the advertising they have planned for 2021. Also, she said the Chamber Board has approved the final design for the new Gateway Signs and with the Commissions approval we will move forward. The consensus was to move forward. City Manager Anderson asked Ms. Horton to send the City an invoice for our part.

City Manager Anderson went over the other items on the agenda. Further explanation was given as needed. New paint samples were provided for the apple. They are going to come back and paint the Big Red Apple again because we were not happy with the color.

Commissioner Bagwell made the motion to close the meeting and to enter Executive Session at approximately 5:40 PM to discuss litigation; seconded by Commissioner Cook. Approved 3 – 0.

Commissioner Cook made the motion to close the Executive Session and open the meeting at approximately 5:55 PM; seconded by Commissioner Bagwell. Approved 3 - 0.

The Mayor and Commissioners continued to the Court Room for the Regular Meeting.

Janie N. Henderson, City Clerk/Secretary
To the City Commission

John Borrow, Mayor

CITY OF CORNELIA
MINUTES OF MEETING
MAY 4, 2021

The Cornelia City Commission met in Regular Session on Tuesday, May 4, 2021 at 6 PM at the Cornelia Municipal Building Court Room, 181 Larkin Street, Cornelia, GA. Mayor John Borrow called the meeting to order and the following members were present: Commissioners Don Bagwell, Tony Cook, and Janice Griggs. Commissioner Wesley Dodd, Jr. was not present. Also, present: City Attorney Steve Campbell, City Manager Donald Anderson, Community Development Manager Jessie Owensby, Human Resource Manager Diane Feorino, and City Clerk Janie N. Henderson.

Commissioner Bagwell gave the invocation and Commissioner Cook led the Pledge of Allegiance.

Commissioner Cook made the motion to approve the agenda and remove Executive Session to discuss Litigation it was held during the Workshop; seconded by Commissioner Griggs. City Manager Anderson stated that Executive Session was held during the Workshop and no action was taken. Approved 3 – 0.

Commissioner Bagwell made the motion to approve the April 6, 2021 Minutes as submitted; seconded by Commissioner Cook. Approved 3 – 0.

Commissioner Griggs made the motion to approve the April 17, 2021 Planning Retreat Meeting Minutes as submitted; seconded by Commissioner Bagwell. Approved 3 – 0.

Community Development Monthly Report – Ms. Owensby came forward to present her monthly report. She highlighted the events coming up for May. A copy of her report is made an integral part of these minutes.

City Manager’s Monthly Report – City Manager Anderson presented his Monthly Report for April. Mayor Borrow requested an update on the Appletree Alley Project. Mr. Anderson said it should be completed within a week. A copy of his report is made an integral part of these minutes.

Public Forum – Mr. Jay Kennedy came forward to thank the Commission for paving the roads in Alston Ridge. He said they did a good job and it looks so nice. He also stated that “We love our police and firefighters”.

Ernie Garret provided a handout concerning an issue with erosion. He said he is co-owner with his family of property located at 619 Camp Creek Road. He said the past 10 years the bank along the creek keeps washing away and they keep moving the fence. He said he’s tried everything he’s been told to do and nothing has helped. The last thing he was told was to hire

and Environmental Lawyer, which he has done. The attorney's contact information was attached to the handout. He stated he didn't want to go to this extreme, but something has to be done. The information is made an integral part of these minutes.

Audrey Davenport stated that she had completed a couple of forms and provided extra documents, volunteering to serve on the Historic Preservation Committee and the Housing Authority. She said she was ignored and never heard anything back from the Mayor, Dee or Jessie. Mayor Borrow said he did receive the information and read it all. City Manager Anderson said the Historic Preservation Committee has not been activated because we are waiting on documents from the State. Ms. Davenport stated the Habersham Historic Committee meets tomorrow and they will be visiting the Depot. She said she will get back with Dee after that meeting. Mayor Borrow apologized for not getting back to her and he assured her that he was not ignoring her. He said people do have lives, jobs and get busy at times. He appreciates her coming to the meeting and bring others. City Manager advised that our meeting are now being broadcast live on Facebook if someone can't attend.

Old Business – None

Public Hearing – None

Consent Agenda – None

Automatic Aid Agreement with Baldwin Fire Department – City Manager Anderson explained this is an Automatic Aid Agreement with the City of Baldwin for Structure Fires. Under the terms of the agreement for all structure fires in the City of Cornelia the Baldwin Fire Department will respond with a fire engine and adequate personnel to operate the engine. For structure fires in the City of Baldwin the Cornelia Fire Department will respond with a fire engine and adequate personnel to operate the engine. He said this helps with our ISO Rating and he recommended approval. Commissioner Bagwell made the motion to approve the Automatic Aid Agreement with the City of Baldwin; seconded by Commissioner Griggs. Approved 3 – 0.

GMA Lease Agreement Resolution – City Manager Anderson advised this is the Lease Agreement for the new Police Vehicles and Fire Trucks that are to be purchased using SPLOST 7 Funds. The amount of the lease is \$1,708,700.28 at 1.5% Interest, it will be paid with annual installments beginning May 17, 2022. Commissioner Cook made the motion to adopt the GMA Lease Agreement Resolution to purchase the Public Safety Vehicles using SPLOST7 Funds; seconded by Commissioner Griggs. Approved 3 – 0.

Level Grove Sidewalk Project Phase 2 – City Manager stated we received 6 bids for the Phase 2 of the Level Grove Sidewalk Project. This will extend the sidewalk from Wayside Street to the 441 Bypass at Ingles. The low bid was Wilcorp in the amount of \$971,318. JM Smith Engineering has reviewed the bids and recommends that you award the project to Wilcorp. This project is being funded using SPLOST6 Funds that were designated for this project. Commissioner Bagwell made the motion to award the contract to Wilcorp for Phase 2 of the Level Grove Sidewalk Project in the amount of \$971,318; seconded by Commissioner Cook. Approved 3– 0.

Bids to Repair Hazel Creek Pump – City Manager Anderson explained that the grit from the sand has worn out the bearings and the impellers on the Hazel Creek Raw Water Pumps. This is preventing us from being able to pump our full 4 million gallons per day from Hazel Creek. We did not budget for these repairs, so he recommended doing one pump now and use funds in the Renewal & Extension Fund and budget for the other 2 in 2022. We received 3 bids and Calibration, Controls & Automation was low bidder in the amount of \$14,241.24. We have used CC&A many times and recommend their approval. Commissioner Griggs made the motion to approve the repair of one Raw Water Pump for Hazel Creek and award the bid to CC&A in the amount of \$14,241.24; seconded by Commissioner Cook. Approved 3 – 0.

Carl Vinson Master Plan - City Manager Anderson stated that this was discussed in detail at the Planning Retreat on April 17th with 3 options being introduced. He said based on the discussion at the retreat he recommends entering into the Agreement with Carl Vinson Institute for the Summer Fellowship Program for \$12,000. Commissioner Bagwell made the motion to approve the Carl Vinson Institute Proposal for the Summer Fellowship Program for \$12,000; seconded by Commissioner Cook. Approved 3 – 0.

Commissioner Bagwell made the motion to adjourn the meeting at approximately 6:30 PM; seconded by Commissioner Cook. Approved 3 – 0.

Janie N. Henderson, City Clerk/Secretary
to the City Commission

John Borrow, Mayor

STATE OF GEORGIA, COUNTY HABERSHAM

CITY OF CORNELIA, GEORGIA

AFFIDAVIT OF PRESIDING OFFICIAL(S) FOR A CLOSED PUBLIC MEETING

While in Regular Session, the motion was made to enter an Executive Session to discuss certain matters in a closed session.

(x) To discuss with council pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).

() A meeting to discuss the purchase, disposal of, or lease of property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).

() A meeting discussing the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

() Discussion in Executive Session of Records that are otherwise protected from disclosure under the Open Records Act as pursuant to O.C.G.A. Section 50-14-3- (b)(4).

X The subject matter of the Executive Session of the Regular Session was devoted to matters within the exceptions provided by law.

 Because of events occurring during the closed session, I am unable to affirm the subject matter of the Executive Session of the Regular Session was devoted to only matters within the exceptions provided by law.

John Borrow, Mayor, City of Cornelia

Sworn to and subscribed before me this 4th day
of May 20 21.

Notary Public