

CITY OF CORNELIA
MINUTES OF COMMISSION MEETING
AUGUST 1, 2017

The Cornelia City Commission met in a Workshop Session on Tuesday, August 1, 2017 at 4:30 PM in the Conference Room at City Hall, Cornelia, GA. Mayor Irby called the meeting to order and the following members were present: Commissioners Don Bagwell, Tony Cook, Wesley Dodd, Jr., and Janice Griggs. Also present: City Attorney Steve Campbell, City Manager Donald Anderson, Jr., Human Resource Manager Diane Feorino, and Secretary to the City Commission Janie N. Henderson. Commissioner Cook was present but he was called away for a family emergency at approximately 5:30 PM.

Community Development Manager Jessie Owensby introduced Tom Draffin and Steve Watson from 4PM, a Project Management Company. She explained that the Downtown Development Authority has contracted with them to evaluate the old Cornelia Bank Building. Mr. Draffin came forward to explain what their company is about and the service that they are going to provide to the DDA for this project.

Judy Taylor, Director of the Habersham Chamber of Commerce, was present to provide the 2nd Quarter Hotel/Motel Tax Report. A copy of this report is made an integral part of these minutes.

City Manager Anderson went over the other items on the agenda and further explanation was given if needed.

City Manager Anderson provided the Mayor and Commission with a preliminary layout options for the new Municipal Complex. He explained that the elevation of the property is going to present some unique challenges.

Commissioner Dodd made the motion to go into Executive Session at approximately 6:30 PM to discuss Real Estate; seconded by Commissioner Bagwell. Approved 3 – 0.

Commissioner Dodd made the motion to close the Executive Session and open the meeting at approximately 6:55 PM; seconded by Commissioner Griggs. Approved 3 – 0.

The Mayor and Commission adjourned to the Municipal Room at approximately 6:55 PM.

Janie N. Henderson, Secretary to the
City Commission

Wesley Dodd, Jr.,
Mayor Pro-Tem

CITY OF CORNELIA
MINUTES OF COMMISSION MEETING
AUGUST 1, 2017

The Cornelia City Commission met in Regular Session on Tuesday, August 1, 2017 at 7 PM in the Municipal Court Room. Mayor Irby called the meeting to order with the following members present: Commissioners Don Bagwell, Tony Cook, Wesley Dodd, Jr. and Janice Griggs. Commissioner Cook was not present. Also present: City Attorney Steve Campbell, City Manager Donald Anderson, Jr., Community Development Manager Jessie Owensby, Human Resource Manager Diane Feorino, and Secretary to the City Commission Janie N. Henderson.

Commissioner Bagwell gave the invocation. Mayor Irby led the Pled of Allegiance.

Approval of the Agenda – City Manager Anderson requested the agenda be amended to include the Police Department Towing Policy under the Consent Agenda, and the Grandview Booster Pump under the New Business, and Remove Executive Session for Real Estate. Commissioner Griggs made the motion to approve the agenda as recommended by City Manager Anderson; seconded by Commissioner Bagwell. Approved 3 - 0. City Manager Anderson stated that the Executive Session was held during the Workshop Meeting and no action was taken.

Commissioner Bagwell made the motion to approve the July 11th, 2017 Commission Meeting Minutes as submitted; seconded by Commissioner Dodd. Approved 3 – 0.

Community Development Report - Community Development Manager Jessie Owensby came forward to give her July Report. She highlighted some of the activities that occurred during July and future events. The Big E Festival is this weekend at the Cornelia Events Center at South Main Street. A copy of her report is made an integral part of these minutes.

Public Forum – Joe Inglis, Georgia Committee to Keep Your Police Independent, came forward to make a presentation encouraging us to keep our police department independent. A packet of information had been given to the Mayor and Commissioners prior to the meeting explaining what they are about. After the presentation Mayor Irby stated that we support our local police and will continue to do so.

No further comments were heard from the public.

Commissioner Cook made the motion to adopt Ordinance 07-17-01, Amendment to Chapter 6 of the Code, amending our Alcohol Ordinance to change the food sale requirements from 50% to 25% in the Central Business District. City Manager Anderson stated that he received a request from the DDA that there be no food sale requirements instead of 25%. There was no further discussion. Commissioner Dodd made the motion to adopt Ordinance 07-17-01 as posted, Amending the Alcohol Ordinance requiring the food sales be 25% instead of 50% in the Central Business District; seconded by Commissioner Bagwell. Approved 3 – 0.

Attorney Steve Campbell opened the Public Hearing for the Comprehensive Plan Update. Ed DiTommaso and Courtney Reich of the Ecological Planning Group were present for the meeting. Mr. DiTommaso presented the process that is required to update our Comprehensive Plan and a slide presentation was provided for the public. The State requires that the plan be reviewed and updated every 10 years. City Attorney Campbell asked if there were any further comments. None were heard, so the Public Hearing was closed.

Commissioner Dodd made the motion to approve the Consent agenda, which included: (1) City Manager's Monthly Report, (2) Library Board Appointment for 2 year term- reappoint Joyce Irby and D. Higgins whose terms expired July 31, 2017. (3) Police Department Towing Policy be amended to allow for no more than 3 wrecker companies instead of 5, on the Wrecker Service Calendar Priority List. Request made by Police Chief Chad Smith; seconded by Commissioner Griggs. Approved 3 – 0.

Ordinance 08-17-01, Amendment to Chapter 36 of the Municipal Code, City Manager Anderson said we have discovered that we have 2 ordinances pertaining to signs. We have our sign ordinance in the Zoning Ordinance adopted in 2015 and one in the Municipal Code that contradicts the 2015 Ordinance. He said since the Sign Ordinance belongs in the Zoning Ordinance he is recommending repealing the ordinance in Municipal Code. Commissioner Dodd made the motion to post Ordinance 08-17-01, Repealing Chapter 36 of the Municipal Code Ordinance; seconded by Commissioner Bagwell. Approved 3 – 0.

Grandview Booster Pump Station – City Manager Anderson explained that to provide sufficient fire protection and at the same time maintain adequate water pressure we want to upgrade our Grandview Booster Pump Station. He said Carter & Sloope, our City Engineers, solicited bids from 6 companies and 2 companies submitted bids. Carter & Sloope recommends the Liquid Propane Pump from Xylem-Goodwin in the amount of \$83,522.30. The reason for choosing the Liquid Propane over the Diesel Pump is they are easier to maintain. City Manager Anderson said we budgeted \$100,000 for this project. Commissioner Bagwell made the motion to approve the proposal of Xylem-Goodwin for the Liquid Propane Tank for the cost of \$83,522.30; seconded by Commissioner Griggs. Approved 3 – 0.

Commissioner Dodd made the motion to adjourn the meeting at approximately 7:55 PM; seconded by Commissioner Griggs. Approved 3 -0.

Janie N. Henderson, City Clerk
Secretary to the City Commission

J.C. Irby, Jr., Mayor

AFFIDAVIT OF PRESIDING OFFICIAL(S) FOR A CLOSED PUBLIC MEETING

While in Regular Session, the motion was made to enter into an Executive Session to discuss certain matters in a closed session.

- () To discuss with council pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- (x) A meeting to discuss the purchase, disposal of, or lease of property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- () A meeting discussing the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).
- () Discussion in Executive Session of Records that are otherwise protected from disclosure under the Open Records Act as pursuant to O.C.G.A. Section 50-14-3- (b)(4).

 X The subject matter of the Executive Session of the Regular Session was devoted to matters within the exceptions provided by law.

 Because of events occurring during the closed session, I am unable to affirm the subject matter of the Executive Session of the Regular Session was devoted to only matters within the exceptions provided by law.

J.C. Irby, Jr. Mayor Pro-Tem,
City of Cornelia

Sworn to and subscribed before me this _

___ day of _____, 20 ___.

Notary Public