

CITY OF CORNELIA
MINUTES OF COMMISSION MEETING
April 3, 2018

The Cornelia City Commission met in a Workshop Session on Tuesday, April 3, 2018 at 5:30 PM in the Conference Room at City Hall, Cornelia, GA. Mayor Pro-Tem Griggs called the meeting to order and the following members were present: Commissioners Don Bagwell, Tony Cook, and Wesley Dodd, Jr. Mayor J.C. Irby, Jr. was absent. Also present: City Manager Donald Anderson, Human Resource Manager Diane Feorino, City Attorney Steve Campbell, and Secretary to the City Commission/City Clerk Janie N. Henderson.

City Manager Anderson requested that the agenda be amended to add to New Business a Change Order to the J. Warren N. Road Lift Station and an Executive Session to discuss Potential Litigation and Real Estate Matters. He explained the need for the change order to the Lift Station and why it is needed.

Knox Boxes for Commercial Building – City Manager Anderson explained that we had sent a letter to everyone that this applies to and we’ve only had a few that have objected. There was discussion about whether it should be optional and what are other communities doing. It was suggested that the item be tabled so that they could get additional information.

The other items on the agenda were reviewed and additional information was given if needed.

Commissioner Dodd made the motion to close the meeting and go into Executive Session at approximately 6:20 PM to discuss Potential Litigation and Real Estate Matters; seconded by Commissioner Cook. Approved 4 – 0.

The Commission adjourned to the Municipal Room at approximately 6:55 PM.

Janie N. Henderson, City Clerk

Janice Griggs, Mayor Pro-Tem

CITY OF CORNELIA
MINUTES OF COMMISSION MEETING
APRIL 3, 2018

The Cornelia City Commission met in a Regular Session on Tuesday, April 3, 2018 at 7 PM in the Municipal Building, Cornelia, GA. Mayor Pro-Tem Griggs called the meeting to order and the following members were present: Commissioners Don Bagwell, Tony Cook, and Wesley Dodd, Jr. Mayor J.C. Irby, Jr. was absent. Also present: City Attorney Steve Campbell, City Manager Donald Anderson, Human Resource Manager Diane Feorino, and Secretary to the City Commission/City Clerk Janie N. Henderson.

Commissioner Bagwell gave the invocation. Mayor Pro-Tem Griggs led the Pledge of Allegiance.

Approval of the Agenda - City Manager Anderson requested the agenda be amended to add under New Business a Change Order to the J. Warren N. Road Lift Station and an Executive Session to discuss Potential Litigation and Real Estate Matters . Commissioner Dodd made the motion to approve the April 3, 2018 Agenda including the request; seconded by Commissioner Bagwell. City Manager Anderson stated that Executive Session was held during the Workshop Meeting to discuss Potential Litigation. Approved 4 - 0.

Commissioner Bagwell made the motion to approve the March 6, 2018 Commission Meeting Minutes as submitted; seconded by Commissioner Cook. Approved 4 – 0.

Commissioner Dodd made the motion to approve the March 22, 2018 Called Commission Meeting Minutes as submitted; seconded by Commissioner Bagwell. Approved 4 – 0.

Community Development Report - Community Development Manager Jessie Owensby gave her report for March and highlighted accomplishments for the month and upcoming events. A copy of her report is made an integral part of these minutes.

City Manager Donald Anderson presented his March Monthly Report. A copy of his report is made an integral part of these minutes.

Public Forum - No comments were heard from the public.

Old Business – Commissioner Dodd made the motion to table Ordinance 03-18-01, Knox Boxes Required for Commercial Buildings, and further information is needed; seconded by Commissioner Cook. Approved 4 – 0.

Public Hearings – None

Consent Agenda – None

Resolution for USDA Rural Development Funding – City Manager Anderson explained that the Resolution is to apply for \$12.5 million in funding to construct a new city hall, police station and fire station to better serve the current and future residents and businesses. Commissioner Dodd made the motion to approve the Resolution for USDA Rural Development Funds for \$12.5 Million to construct a new Municipal Complex; seconded by Commissioner Cook. Approved 4 – 0.

Ordinance 04-18-01, Establish Commission Meeting Times – City Manager Anderson said we have been discussing changing our meeting from 7 PM to 6 PM in an effort to make it more convenient for residents to attend the meetings. Commissioner Cook made the motion to post Ordinance 04-18-01, Changing our Regular Commission Meetings from 7 PM to 6 PM; seconded by Commissioner Dodd. Approved 4 – 0.

Resolution Adopting Service Delivery Strategy Update – City Manager Anderson stated that the cities and the county have been working monthly since January 2017 to work on the update. He said they have worked through some issues and have put together an agreement that satisfies everyone. We need to approve the resolution adopting the agreement so that the plan can be forwarded to the Regional Commission for review prior to being sent to DCA for approval. Commissioner Bagwell made the motion to adopt the Resolution Adopting the Service Delivery Strategy Update; seconded by Commissioner Cook. Approved 4 – 0.

J. Warren N. Road Lift Station & Water System Improvements Project – City Manager Anderson explained that we received 3 proposals for extending the 8” Water Main on J. Warren N Road to Flying Eagle Drive. Griffin Bros., Inc. was the low bidder at \$64,801.25. They currently have an open contract with the City, so this change will be assessed as Change Order #1 (items 5a-5c). Also included in Change Order #1 is \$54,007.40 (items 6a-6d) to replace the existing force main that during construction was found to be at the end of its service life. After review of similar projects handled by Carter & Sloope, this price appears to be fair and reasonable. This change order, if approved, will add \$120,833.65, which will increase the total contract amount by 50.6% to \$359,430.05. Commissioner Dodd made the motion to approve Change Order #1 which includes the low bid from Griffin Bros., Inc. for a total of \$120,833.65; seconded by Commissioner Bagwell. Approved 4 – 0.

Commissioner Dodd made the motion to close the meeting and to enter into Executive Session at approximately 7:25 PM to discuss Real Estate Matters, seconded by Commissioner Cook. Approved 4 – 0.

Commissioner Dodd made the motion to close the Executive Session and to open the meeting at approximately 8 PM; seconded by Commissioner Bagwell. Approved 4 – 0.

Commissioner Dodd made the motion to adjourn the meeting at approximately 8 PM; seconded by Commissioner Cook. Approved 4 – 0.

Janie N. Henderson, City Clerk/
Secretary to the City Commission

Janice Griggs, Mayor Pro-Tem

